

# Southern Theatre and Arts Supporters Inc (STARS)

## BOOKING CONDITIONS for GALLERY SPACE at WAVERLEY HOMESTEAD

*Space available: approximately 20 linear metres of hanging space over two rooms.*

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Agreement between

Exhibitor:

and STARS

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1 The Exhibitor will be responsible for mounting, (manning) and removal of the exhibition.

- NOTE**
- a) Neither Blue-Tack nor Tape to be used on the walls
  - b) Nails are not to be used in walls

2 **Official Opening** (if relevant)

Date: \_\_\_\_\_ Time: \_\_\_\_\_

The Exhibitor will reimburse STARS for any expenses related to the Official Opening which STARS incurs.

3 **Exhibition Opening Times**

Open from: \_\_\_\_\_ to: \_\_\_\_\_ inclusive

The Exhibitor / STARS will be responsible each day for:

- a) Opening Waverley Homestead
- b) Manning the exhibition
- c) At the end of the day:
  - 1) ensuring the security system is turned on
  - 2) all doors and windows are locked
  - 3) all lights and electrical power points are switched off
  - 4) the external sensor light is switched on

4 **Exhibition Removal** - The Exhibitor will remove all remaining exhibits and return the key (if relevant) by:

Time: \_\_\_\_\_ on \_\_\_\_\_

5 **Sales** - Commission to STARS on sales:

\$0 to \$200 = 10% commission; \$200 to \$500 = 15% commission; over \$500 = 25% commission

6 **Damage or Loss** - STARS will not be held responsible for any loss or damage to exhibits.

Exhibitor:

Date

\_\_\_\_\_  
*signature*

STARS representative:

Date

\_\_\_\_\_  
*signature*